

What should I do if:



I arrive early for school?

- The doors open for students at 8:30am so.... ensure that you eat a healthy breakfast, make sure you have all of the books and materials you will need for the day (including instruments for some of our older students), and then arrive at school at 8:30am ready to start the day. Please do not come to school before 8:30 unless you are attending a teacher coached practice (i.e. basketball), as there is no supervision before 8:30 am.

I am late for school?

- You will need to check in at the office. Be sure to give us your name and division.
- Being on time for school is your job. Your teacher is ready to begin lessons, you will miss important announcements and your classmates are eager to begin the day.

I am going to be late or absent from school?

- Ask your parents to phone the early warning phone number at 604-668-6546 and leave a message with your name, division, teacher's name, and length of absence. The message machine is on at all times.

I am going to be away for a few days or weeks?

- Bring a note for your teacher and the office so that we know your return date.

I ride my bike to school?

- Wear a helmet
- Lock your bike in the designated bike rack area
- Pat yourself on the back for getting some exercise and keeping the air clean.



I need to phone home?

- For emergency phone calls only, you may ask your teacher for a phone pass and use the office phone. Emergency phone calls do not include forgotten homework, gym strip or band instruments, or arranging playdates/visits to friends' houses after school.

I lose something at school?

- Check the lost and found box near the office. If you lose something small like a watch, eyeglasses, or keys, please ask at the office. Remember to leave valuables at home and label your gym strip, lunch box, backpack and other personal items.

I find something at school?

- If you find something big like a sweatshirt or runners, please put them in the lost and found box. If you find something small, bring it to the office.

I would like to order hot lunches?

- Pick up an order form available in the front hallway, fill it out, and then drop it in the mailbox with your payment before the due date. Remember to check the calendar and bring a lunch on days when there is no hot lunch delivery. We do not have extra lunches at the school.

What should I do if:

Part 2

I forget my lunch at home?

- Double check your backpack, your locker and the lunch table in the front hallway. Your parents may have dropped it off there while you were in class.
- You might be able to use the phone in the office if you ask the secretaries
- We do not have any extra lunches at school



I don't have a spoon for my lunch?

- You'll have to drink your soup and remember to bring one next time!
- You may like to keep a spoon in your backpack, locker or desk to use each day and then wash for the next day

I am going on a field trip and my mom or dad is driving?

- Have your parents come to the office before the trip to fill out a volunteer driver form

I lose money in the drink machine?

- Report your loss to the office and they will make a note of your name and the date and time of the loss. When the machine operator visits the school, they will be able to check the machine, verify the loss and reimburse your money, if necessary.

I have a problem at lunchtime?

- Speak with a noon-hour supervisor as soon as possible

I need a band-aid or ice?

- Show your injury to your teacher (during class time) or a noon-hour supervisor (at lunch) and they will give you a band-aid or an office pass to get some ice.

I move to a new home or get a new phone number?

- Please let the office know if you change your address or your phone number. It is very important to inform the office staff so they can update the computer and the emergency contact information.

I'd like to help out around the school?

- Listen for announcements to sign up for volunteer activities (ie. crossing guards, gate keepers, library monitors, peer leaders, babysitters, etc.)

I have a question about my homework?

- Check with your teacher before you leave at the end of the day
- Phone a friend and see if you can figure it out together



I have a question about upcoming events at the school?

- Listen carefully to the morning announcements
- Read the Ferris Flyer and write important dates in your planner
- Check out the school's website at ferris.sd38.bc.ca