Ferris Elementary Parents Advisory Council (PAC) Meeting  
November 4, 2019 6:00-7:00pm  
Meeting Minutes

Attendance: Diane Steele, Neal Campbell, Jason Mok, Rebecca Soronow, Jaime Wu, Shelly Ren, Janice Chan, Yuehan Ding, Fritz Ho, Stacey Yuan, Elena Langlois, Ceceilia Bisdorf, Alla Becker, Vivienne Zhang

1. Welcome and Introduction  
   • Approval of Agenda and Minutes from the last meeting  
   • We are the 3rd largest elementary school in Richmond with 508 students

2. Reports  
   School Administrative Report  
   • Babysitting course was successful, students received positive feedback from the lecturer.  
   • School boundary change, no impact on current students but new families.  
   • Priority for next year enrollment is students with siblings currently in Ferris, then with residence in catchment. 3 kindergarten classes next year.  
   • Emotional control program: Social emotional learning, self-feeling recognition, self-regulation, how to manage, dealing with school bully, behaviors to show worries, stress, etc. HEART at Ferris focuses: kindness, willingness to listen and help to solve the emotional stress, feeling linked to behavior.
   • School website updates – important dates:  
     - Remembrance Day assembling (no family members invited due to limited space), Friday Nov 8 – students must wear white tops or service uniforms  
     - Pro-D day on Nov 22  
     - No holiday evening concert this year  
     - Dec 20 last day of school before winter break  
     - Lunch Hour Band performance lead by Mr. Kruk at Aberdeen Center on Dec 4th
   • Feedbacks from parents on e-Portfolio are welcomed  
   • Ferris school wear ordering form sent out and pay online  
   • As school undergoing constructions, considering safety, teachers try to use school space wisely, with connections in and out of school  
   • Excess grant can be used towards Wish list: STEM, school supply, gym sound system, or other learning resources requests by teachers.
   
Financial Report  
• Nova Food sent PAC a check of $2054  
• Munch-a-Lunch – deposited $2353 for the first 2 Hot Lunch, $152 merchant service fee ($0.35/transaction, 2.9% of order amount)  
• WeChat donation 43+25= $68, $1 short  
• 2 Donations letters submitted with no donation - $50, $20 cash  
• Tax receipt for D.A.R.E. - $200 donation to the program from PAC will be made  
• Teacher’s Wish List was budgeted at $2700, but with the parent donation, PAC will be able to expand that proposed budget. School has started requesting for quotes on equipment from various vendors.  
• Field trip subsidy - $500, cheque to school  
• Outdoor education - $1000, cheque to school  
• PAC sponsored event – Friday, Feb 7th, 2020 Science World Show $1260+GST  
• Fundraising Report: Oct 18 Pizza Hot Lunch $520 (will purchase drinks from Freshco in the future)  
• PAC Donation letter: Total donation from parent was $15,750.  
• Babysitting Course on Nov 2, 12 students attended – $144  
• Cash donation into PAC account, Cheque donation into School District account
3. **Upcoming Fundraisers and Community Building Events**
   - *Hot Lunch:* Nov. 15 (Sushi), Dec. 20 (Pizza)
   - *Fruits & Veggies:* Restart on Nov 20
   - *Family Holiday Party:* Friday, Nov. 29, 2019 2:45-6:00 pm, 26 volunteers or more will be needed
     - Hoping to involve as many families ($3/person) as possible, for community building.
     - Entrance fee or a donation (brand-new toys (no stuffed animals) /books/sport equipment donation to RCRG Richmond Christmas Fund) covers:
       - Free: 45-minutes Magic Show, Games (x9), Face painting, chances to win Educational Prizes.
       - Sell: Photo with Santa ($5/pic), 50/50 Raffle, Food
   - **2020:**
     - *Cultural Celebration:* Thursday, Jan. 23 at 2:45pm
     - *Science World Live Show:* Friday, Feb 7
       - How2Science for Gr. K-3 and Earth, Wind & Science for Gr. 4-7. PAC sponsors, $1,260+GST
     - *Spring Plant and Gym Sale:* Saturday, April 18, 10am-12pm
     - *Staff Appreciation Luncheon:* Thursday, May 14
     - *Spring Carnival:* Thursday, May 28
     - *Music in the Park:* Wednesday, June 3
     - *Parent Appreciation Tea:* Friday, June 5

4. **Volunteer Needs** - Sign up on Konstella
   - Hot Lunch: 21 parent volunteers
   - Family Holiday Party: >26 parent volunteers

5. **District PAC**
   - PAC co-chairs, co-treasurers and co-fundraisers will attend *PAC 101:* Nov. 7, 6-8pm at McNair Secondary School, 9500 No. 4 Rd.

6. **Playground Update**
   - Companies pledge letters to be distributed in November.
   - Timeline: All fundraisers need to be completed by April 2020, place order by May 2020 and construction in August 2020. ($45,000 still short, payable to Richmond School District if families could ask their employers to contribute)

7. **New Business**
   - Open floor to questions and new ideas

8. **ADJOURNMENT, next meeting Monday Dec. 2, 2019 at 6:00-6:30 POT LUCK, 6:30-7:30 meeting**