



SCHOOL DISTRICT NO. 38 (RICHMOND)

7811 Granville Avenue
Richmond, B.C. V6Y 3E3
Phone: (604) 668-6000

GENERAL DONATION FORM

This document verifies that a _____ at a total value of \$ _____ was donated to the Richmond Board of Education.

The purpose for which I would like this item used is to assist

Ferris Elementary School

(Name of School)

The Board will seek to fulfill the intent of this donation in compliance with the School Act and its Regulations, the Income Tax Act and its Regulations, and with Board Policy and Regulations. Donations can be subject to a general direction but decisions regarding specific beneficiaries of one of its established programs must be the exclusive responsibility of the Board.

Whenever possible, the contribution will be distributed either to the school specified by the contributor or to the Board's general operating funds.

Donations made to the Board to support a specific child's participation in an activity or tour will not be receipted by official tax receipts for Income Tax Purposes.

Signature of donor: _____ Date: _____

Is an official receipt for income tax purposes required?

Yes _____ No _____

If yes, please provide the following information: (PLEASE PRINT)

Name: _____

Street: _____

City: _____ Province: _____ Postal code: _____

Phone: _____

Thank you for your support of School District No. 38 (Richmond)