



W. D. FERRIS ELEMENTARY SCHOOL

7520 Sunnymede Crescent, Richmond, B.C. V6Y 2V8  
Tel. 604-668-6538 Fax 604-668-6544

Mrs. Diane Steele, Principal

Mr. Neal Campbell, Vice Principal

May 13, 2019



Dear Ferris Families,

**Next Friday, May 24th**, our Ferris PAC is organizing a special lunch to show our appreciation to our Ferris staff for all of their hard work! To make our Staff Appreciation luncheon a success, we'll need the support of our amazing Ferris families. We are asking for Ferris families to help contribute to this lunch, and are sending this out to seek out your yummy contributions towards this special day.

If you are able to contribute any food items, we ask that you either SIGN UP on this PERFECT POTLUCK link (below), or, alternatively, you can also send this slip back to the school office by Thursday, May 16, 2019.

**Due to nut allergies, please ensure that none of your food items contain any nuts. If you are using any onions in your dishes, please note that on your dish as well since one of our staff members is allergic to onions.**

Please ensure that all food items/dishes are brought to the school by 11:45 am on Friday, May 24. You may drop off items in the morning in the school staffroom when you drop off your kids in the morning as well. And we ask that you clearly label your dish with this information:

**\*\*Please ensure all dishes/trays you send are clearly labeled with your child's first and last names and division number, so we can ensure that dishes are returned to you. Your child (or you) can pick up your empty trays/dishes at the end of the school day.**

We are looking for an assortment of dishes, from appetizers, salads, main dishes, side dishes, sweets, beverages, etc. Thank you for helping us show our Ferris staff how much we appreciate them!

**How to Sign Up:**

1. **Online.** Click on the PERFECT POTLUCK LINK (below), type coordinator name **Watanabe** and password **5555**, then click "FIND" button, and type what you will be sending to school for the staff appreciation luncheon. <https://perfectpotluck.com/>
2. Via Paper: If you are able to contribute to the lunch, please send this completed slip to the school office by Thursday May 16<sup>th</sup>, 2019.



If you require further information, please email the Ferris PAC at [ferrispac@gmail.com](mailto:ferrispac@gmail.com)

Thank you!

Mrs. Steele, Mr. Campbell & Your Ferris PAC

-----**FERRIS STAFF APPRECIATION LUNCHEON**-----

\_\_\_\_YES! We would like to contribute to the Ferris PAC luncheon on Friday May 24th, 2019.

We will bring \_\_\_\_\_ as part of the Staff Appreciation luncheon.

\_\_\_\_\_  
Parent(s)/Guardian(s) names

\_\_\_\_\_  
Phone contact information

\_\_\_\_\_  
Your child(ren)'s name(s) and division(s)

\_\_\_\_\_  
Parent/Guardian email address

