

Call For Nominations For Ferris PAC Executive Positions!

Ferris is a wonderful school. We have a very talented and dedicated staff that really enjoy working with all of the Ferris students. We also really value the important part that parents and families play in the education of our young learners. We are hoping to find a group of dedicated parents who can help create some great learning opportunities and experiences for Ferris students.

The Ferris PAC (parent advisory council) is a group of Ferris parents who help decide how to make Ferris school more meaningful and exciting place for our students. Raising money to help improve our school such as funding fine arts programs and school equipment is also a part of our activities.

Ferris parent meetings are very informative where you are able to hear directly from our school administrators about what is happening at our school.

Any Ferris parent can come and participate in a Parent Advisory Council monthly meeting. Our monthly meeting takes place every first Monday at 6 pm. Come and just listen or bring your questions and ideas too! Our next parent meeting is on **Monday, June 3rd at 6 pm in the staffroom.**

The Ferris PAC executive positions are listed below. We welcome any parent interested in. Please consider putting your name forward for a position. Have a look at what each position does and if you are interested in volunteering, please contact Ferris PAC at **ferrispac@gmail.com**. The Ferris PAC are required to fill these positions and we will conduct voting at our June 3rd meeting. *Please note that the positions with * are vacant positions.*

Chair*

- Try to attend all monthly PAC meetings and prepare and present the agenda for PAC meetings
- Help plan activities for children
- Help out with fundraisers and make sure that fundraising goals are met in order to cover promised expenditures for the students and the school
- Works to improve communication with parents regarding events and volunteering.
- Help create inclusive and inviting environment for all Ferris families
- Further the PAC goal of building community and understanding amongst parents and teachers
- Submit an annual report
- Commitment: off-site/from home: 4-5 hrs/month
on-site/at school (communication, meetings): 3-5 hours / month

Co-Chair

The Co-Chair shares responsibility with the Chair on all the above duties and facilitates PAC meetings when the Chair is absent.

Secretary *

- Record minutes of meetings
- Makes sure the minutes are not misplaced
- Types them up for the website
- Manages Konstella
- Works to improve communication with parents regarding events and volunteering
- Commitment: 5 hrs/month

Treasurer

- Report Ferris' PAC financial position at each PAC meeting
- Receive, collect and deposit money in the Ferris PAC account
- Issue payments
- Make sure signing offices sign cheques
- Prepare cash float for events
- Apply for grants
- Commitment: 3 hrs/month

Fundraising Coordinators

- Regularly attends monthly PAC meetings
- Helps to prepare the fundraising plan over the school year
- Arrange and help run the fundraising events
- Work with the Treasurer to help make sure money is deposited and bills are paid
- Commitment: 3-5 hrs/month

Hot Lunch Coordinators

- Select restaurants for hot lunch.
- Manage Munch a Lunch website for Ferris
- Commitment: 2-3 hours / month

If you are interested in any positions, please email us and tell us about:

Your name, phone number and email address

Position(s) you are interested in

Your child's name and division #

Our June PAC meeting is on June 3rd. Please email us by May 31st!