

Ferris Elementary School

<http://ferris.sd38.bc.ca/>

MINUTES

JANUARY 12, 2016

6:30PM

TYPE OF MEETING	Monthly PAC Meeting
ATTENDEES	Kiersten Moore, Chair; Nancy Jung, Fundraising; Louise Mah, Carnival Head; Jenny Ma, Tricia Weeks, co-treasurers; (Lisa Wong, Secretary-absent, Louise Mah took minutes.) Sean Harrington, Principal; Benita Bahd, Vice-Principal; Cathy Li, Felix Zhang, Jane Sun, Naoko Watanabe, Mari Carmen Pourshahiary,

Agenda topics

MR. HARRINGTON

ADMINISTRATION REPORT

DISCUSSION	
	<ul style="list-style-type: none"> ● Basketball league for grade 6/7 students is starting for boys and girls-7 different staff will each be coaching a team ● Fire Safety Program put on by Richmond firefighters for grades 2/3 will take place this week and next ● Outdoor Ed will be happening for next year's grade 6 and 7 students <ul style="list-style-type: none"> ○ First information meeting for parents will be on Thursday Jan 14 at 6:00 at Ferris ○ Bottle drive fundraiser will continue to Jan 15 to help offset the cost of camp ○ Next fundraising opportunity for parents will be Purdy's chocolate sales around Valentine's Day ○ Camp will be held in September next year-last year camp was held in April ● Health and Safety <ul style="list-style-type: none"> ○ various earthquake and fire drills are practiced by the whole school several times throughout the year ○ Ferris has equipment and supplies available in the event of a real emergency to help and protect staff and students ○ Ferris does not have reliable water for all students in the event of evacuation for earthquake or fire-looking to PAC to help supply emergency water rations: foil packets less than \$1.00 each, safe to store 5 years. ○ At some point in the future a full scale earthquake drill will occur-date to be determined-parents will be notified in advance. Students would be evacuated from school and dismissed from the fields. ○ City of Richmond provides an emergency preparedness workshop for parents that PAC could host here at Ferris. ● FSA testing for grades 4 and 7 will occur in the next few weeks <ul style="list-style-type: none"> ○ FSA testing is one snapshot of student performance, not the whole picture ● Wed Jan 20: BC Lions Powersmart program ● Pro-D days and Holidays coming up:: <ul style="list-style-type: none"> ○ Jan 22: ½ day Pro-D for students students – dismissal will be at 11:25 AM ○ Jan 29: added Pro-D full day for new curriculum implementation ○ Feb 8: Family Day-statutory holiday for staff and students ● Jan 22: Richmond High band and choir performing
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Look into Emergency Preparedness Workshop for Parents Price out Emergency Water Rations to supply school 	Kiersten Benita	

JENNY MA

TREASURER REPORT

DISCUSSION		
<ul style="list-style-type: none"> General account has about \$7800 Gaming account \$12 500 December Pizza day profit \$560 Fall movie nights brought in just over \$1000, fall pizza days brought in about \$1500 		
CONCLUSIONS		
Each fall fundraising event raised about \$500 per event.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

LOUISE MAH, NANCY JUNG,
KIERSTEN

PAC FUNDRAISING

DISCUSSION		
<ul style="list-style-type: none"> Carnival (Family Fun Fair) <ul style="list-style-type: none"> Thursday May 26 Louise will head the entertainment and food committees NEED SOMEONE TO HEAD THE RAFFLE COMMITTEE!! Pizza lunches <ul style="list-style-type: none"> Haven't been able to locate a new supplier who will separate out the orders by division Will stay with the current supplier (Fresh Slice) until the end of the year Movie Night <ul style="list-style-type: none"> Friday February 26 – The Good Dinosaur Need volunteers!!! Cookie Dough/Gift Cards <ul style="list-style-type: none"> need info from Daisy and Lisa if these are rolling out, try not to overlap with Outdoor Ed Valentine chocolate sales 		
CONCLUSIONS		
Next year we should look into variety of lunch fundraising options: Spaghetti Factory, Subway, Sushi, Pizza, A&W...		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Find a person to head the Carnival Raffle committee <ul style="list-style-type: none"> update: Rebecca Soronow and Kiersten Moore will head the raffle committee 	Kiersten	soon

Determine roll-out for cookie dough and gift cards	Daisy	
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KIERSTEN MOORE

COMMUNICATION WITH PARENTS

DISCUSSION		
<ul style="list-style-type: none"> ● PAC on Ferris Website: <ul style="list-style-type: none"> ○ * PAC has its own page on the Ferris School website ○ * Ideas for content ○ * PAC calendar ○ * Fundraising events, dates and reminders ○ * Meeting minutes ○ * Contact information for PAC execs ● Louise drafted a letter to parents to connect with division representatives (point person) there was discussion about whether the consent collected at the beginning of the school year would be useful. points discussed: <ul style="list-style-type: none"> ○ parents get overwhelmed with paper at school's beginning ○ not everyone checks the "share with PAC" check mark ○ It may be helpful to send out a letter now--mid-year--to connect parents with the division rep, and thus, PAC. More explanation is helpful 		
CONCLUSIONS		
We will post info on the Ferris school website, we will send out the letter Louise drafted.		
ACTION ITEMS		
Send the Letter Louise Drafted	PERSON RESPONSIBLE	DEADLINE
Post info on Website	Louise send to Sean	
	Kiersten to start	

NEXT MEETING: Tuesday Feb 16th, 6:30pm, staffroom, babysitting available