

Ferris Elementary School

<http://ferris.sd38.bc.ca/>

MINUTES

DECEMBER 8, 2015

6:30PM

TYPE OF MEETING	Monthly PAC Meeting
PAC EXECUTIVES	Kiersten Moore, Chair Daisy Quon, Nancy Jung, Fundraising Louise Mah, Carnival Head Jenny Ma, Fiona Mak, Tricia Weeks, co-treasurers Lisa Wong, Secretary

Agenda topics

MR. HARRINGTON

ADMINISTRATION REPORT

DISCUSSION		
	<ul style="list-style-type: none">• Winter Concerts<ul style="list-style-type: none">○ 6pm Wed/Thurs○ Please have children at school by 5:30• School Sing-a-long – Dec 18• Leadership Team<ul style="list-style-type: none">○ Festive Ferris photos - Raised over \$1k for local families at \$1.50/photo○ SPCA Richmond – blanket and towel drive for animals○ PJ Day – Dec 16○ Bling in the New Year – Jan○ Bottle Drive for camp - Jan• Foundation Skills Assessment – Jan 11-Feb 19 for Grade 4-7• Report Cards – Dec 11• Don Landry – will be looking at possible playground improvements; need to figure out what is school vs city land• Received \$1k grant for fridge• Donations – just under \$7k; need to send thank you cards	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get thank you cards to distribute to families who donated	Louise	

DISCUSSION		
<p>IDEAS:</p> <ul style="list-style-type: none"> • Projector for Gym - \$1500-\$2000 • Swings for Playground - \$15k • Sand pit - ? • Reader's Choice Book Club - \$1k • Primary Home reading books - \$500-\$1000 • Gym Equipment - ? • Ipad Toggles - \$50 each • Ipad for EA's - \$400 each • Playground upgrade with Habitat Systems <ul style="list-style-type: none"> ○ \$60-\$100k ○ Multi year project ○ Company offers help on getting grants and fundraising ○ They did Walter Lee/Homa/South Arm Park/Anderson/McNeilly ○ Funds for gaming account can be earmarked for this upgrade and doesn't have to all be spent in the current year <p>APPROVED SPENDING FROM GAMING ACCOUNT:</p> <ul style="list-style-type: none"> • 4 ipads – \$1800 • Hip Hop - \$6k (probable) • Water Bottle Fill station - \$2k <p>TOTAL: \$9800</p> <p>APPROVED SPENDING FROM GENERAL ACCOUNT:</p> <ul style="list-style-type: none"> • Dufflebag Theatre - \$945 • Camp - \$1k • Scholarship - \$1200 (\$600x2) • Teacher Reimbursements - \$5600 <p>TOTAL: \$8745</p>		
CONCLUSIONS		
<p>Voted on approved spending for dufflebag theatre, 4 ipads, water bottle fill station.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Sean to confirm requirements for gaming account spending.	Sean	

DISCUSSION		
<ul style="list-style-type: none"> • Gaming Account Balance - \$12k • General Account Balance - \$12k • Dec Pizza Day profits - \$450 • Dec Movie day profits - \$500 • Outstanding payments: <ul style="list-style-type: none"> ○ See approved spending under PAC Wish List 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

DISCUSSION		
<ul style="list-style-type: none"> • Cookie dough and gift card deferred to 2016 • Munch-a-lunch <ul style="list-style-type: none"> ○ What to do with parents who haven't paid? Sean suggested to give him names of kids so they can talk to them when they see them ○ Leave order forms at front desk so parents can fill them out, if needed. • Pizza Vendor <ul style="list-style-type: none"> ○ Dominos was used for Dec pizza day but pizzas were too small and they weren't able to do the individual pizza box ○ Will use Fresh Slice again for Jan ○ Need plates and straws • Future Pizza Days <ul style="list-style-type: none"> ○ Jan 28 – thurs ○ Feb 26 ○ Mar – skip ○ April 29 		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Leave order form in front desk	Kiersten	

DISCUSSION		
<ul style="list-style-type: none"> • Link2Life Red Cross Babysitter class <ul style="list-style-type: none"> ◦ Discounted rate of \$50-\$60 vs \$70 regular rate but community centers now also offering courses for \$38 ◦ We will advertise community center dates at school instead 		
CONCLUSIONS		
ACTION ITEMS		
	PERSON RESPONSIBLE	DEADLINE

DISCUSSION		
<ul style="list-style-type: none"> • We need a better way to communicate with all parents • School has a list of parents who agreed to electronic communication but doesn't have it available for use in their system due to technical challenges • We will send out letter to all parents to ask for their email addresses • Discussion on having the division rep be responsible for managing division parent lists • Will not be able to send mass email out to all parents or else it will go to spam folder • Need to make sure we BCC when emails are sent out • Ferris website can also be used to communicate to parents 		
CONCLUSIONS		
Collect parent emails/phone numbers		
ACTION ITEMS		
	PERSON RESPONSIBLE	DEADLINE
Create letter to send to parents to ask for emails	Louise	
Give Kiersten access to the school website	Sean	

NEXT MEETING: JAN 12 6:30pm